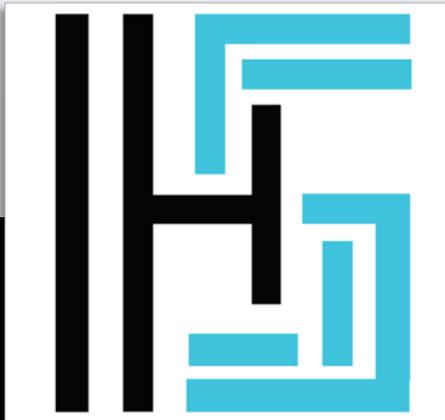


A person is shown from behind, pushing a large, light-colored rock up a white staircase. The rock is the size of a large boulder. The staircase is set against a light blue background. The person is wearing a light-colored shirt and dark pants.

# Haven't Filed in Awhile? No Problem!

Your Checklist  
To Resolution



**HofflerSmith Financial Services**

1040 Kings Hwy North, Suite 312  
Cherry Hill, NJ 08034  
Ph: (856) 740-4912  
[www.HofflerSmith.com](http://www.HofflerSmith.com)

Many of our clients haven't filed taxes in a few years. It's a common problem. You are not alone. Nearly 10 million people have delinquent tax returns. IRS problems happen to good people. We've seen more people that have hit a rough patch in life that kept them from filing and paying their taxes.



Whether someone gets sick, they can't work, Or someone loses their job. It's terrible situation ... and there's no money to pay the taxes for that year. So THEN you don't file and THEN you're afraid to file afterwards because you don't want to get caught and they certainly don't want to end up in jail. Because worse than not paying your taxes is not filing your return, it's against the law.

Then the IRS tax letters keep coming. And you wonder what If anything can you do to get your life back.

**Well, there's a solution.**

You'll need to gather all your tax documents and review them, preferably with an experienced professional. Once you review your source documents you will determine the BEST way to file your taxes -- a strategy -- to put you in the best situation.

**So where do you start?**

Here are some steps to help you start this process and get you back on track.

# **Roadmap To Filing Your Prior Year Returns**

## *Steps To Getting Back On Track*

### **1. Gather Your Documents**

- Bank Records
- Auto Log
- Income statements
- Cash receipts

### **2. IRS Wage & Earning Reports**

- Confirm what data the IRS has .... and does **not** have

### **3. Reconstruct What is Missing**

- Obtain records from vendors
- Reconstruct expenses based upon work done
- Industry standards can also be used

### **4. Prepare missing returns (limited to last 6 years)**

- Prepare both MFJ and MFS
- Pull IRS transcripts to confirm what is missing or SFRs



**HS FINANCIAL**

1040 KINGS HWY NORTH, SUITE 312, CHERRY HILL, NJ 08034  
PH: 856-740-4912 ■ WWW.HOFFLERSMITH.COM

## 5. Review state voluntary disclosure rules

- Limited lookback?
- Penalty waivers?
- Interest reduction?
- Payment options?

## 6. Compare Married-Filing-Separately to Married-Filing-Joint

*There may be some specific advantages to using either filing status. You should definitely discuss the pros and cons with your tax professional.*

- Community Property State vs Separate Property State
- Impact on Collection?

## 7. Calculate RCP (Reasonable Collection Potential):

- Net equity in assets
- Future income calculation



**HS FINANCIAL**

1040 KINGS HWY NORTH, SUITE 312, CHERRY HILL, NJ 08034  
PH: 856-740-4912 ■ WWW.HOFFLERSMITH.COM

## 8. Determine Collection Alternative that Works Best

- Installment Agreement
- Uncollectible Status
- Offer-in-Compromise

## 9. File Your Returns Based Upon the Strategy for Resolution!

### Want Help? Need to Resolve the Tax Nightmare?

We are Enrolled Agents, licensed to practice before the IRS. We specialize in **fixing client tax problems**, including **unfiled returns**, and **minimizing your tax debt**. We work closely with our business clients and individuals on **Tax Problems, Tax Preparation and Strategic Tax Planning**.

If you or someone you know has issues with unfiled tax returns, call for a consultation at **856 740 4912**.



HS Financial Services  
1040 Kings Hwy North, Suite 312  
Cherry Hill, NJ 08034  
Ph: (856) 740-4912 | Fax: (856) 740-4914  
[www.HofflerSmith.com](http://www.HofflerSmith.com)